

## Particulars

### About Your Organisation

#### 1.1 Name of your organization

SAWIT KINABALU SDN. BHD.

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#### 1.2 What is/are the primary activity(ies) or product(s) of your organization?

- Oil Palm Growers
  - Palm Oil Processors and/or Traders
  - Consumer Goods Manufacturers
  - Retailers
  - Banks and Investors
  - Social or Development Organisations (Non Governmental Organisations)
  - Environmental or Nature Conservation Organisations (Non Governmental Organisations)
  - Affiliate Members
  - Supply Chain Associate
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#### 1.3 Membership number

1-0223-16-000-00

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#### 1.4 Membership category

Ordinary

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#### 1.5 Membership sector

Oil Palm Growers

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**Oil Palm Growers****Operational Profile****1.1 Please state your main activities as a palm oil grower**

- Oil palm grower & miller

**Operations and Certification Progress****2.1.1 Please state your number of estates/management units**

35

**2.1.2 Total land controlled/managed<sup>?</sup> for oil palm cultivation, planted (already planted areas and areas used for roads, mills, housing and other associated infrastructure)**

86,859.00 ha

**2.1.3 Total area unplanted (land area controlled/managed that is designated for future planting of oil palm)**

0.00 ha

**2.1.4 Total land designated and managed as HCV areas**

0.00 ha

**2.1.5 Other conservation areas set aside excluding HCV areas reported in 2.1.4**

0.00 ha

**2.1.6 Total land under scheme/plasma smallholders certified**

0.00 ha

**2.1.6.1 Total land under scheme/plasma smallholders uncertified**

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**2.1.7 Total land area controlled/managed for oil palm cultivation (This is an auto sum of 2.1.2 - 2.1.6.1)**

86,859.00 ha

**2.2 Certification progress****2.2.1 Number of estates/Management Units certified**

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**2.2.2 Total certified area**

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**2.3 In which countries are your estates?****2.3.1 Indonesia - Please indicate which province(s)**

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**2.3.2 Malaysia - please indicate which state(s)**

- Sabah

**2.3.3 Other - please indicate which country(ies)**

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**2.4 New plantings and developments (Exclude replanting):**

**2.4.1 New area planted in this reporting period**  
- ha

**2.4.2 Have New Planting Procedures notifications been submitted to the RSPO for plantings this year?**  
No

**2.5 Supply of Fresh Fruit Bunches (FFB)**

**2.5.1 Please choose from the list below if you have smallholders and/or outgrowers as part of your supply base?**  
yes

**2.5.2 Please select:**

- Outgrowers

**2.5.6 "Outgrower" operations that supply your organization:**

**2.5.6.1 Total FFB volume that is supplied**  
49,932.00 Tonnes

**2.5.6.2 FFB volume supplied that is certified**  
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**2.6 Fresh Fruit Bunches (FFB) processing operations**

**2.6.1 Number of Palm Oil Mills operated**  
7

**2.6.2 Number of Palm Oil Mills certified**  
-

**2.7 Total Fresh Fruit Bunches processing production capacity**

**2.7.1 Total hourly FFB processing capacity (ton FFB/hr)**  
0.00 Tonnes

**2.7.2 Total hourly kernel processing capacity (ton PK/hr)**  
0.00 Tonnes

**Volume of RSPO-Certified oil palm products****3.1 Sold as RSPO Certified for CSPO & CSPK**

**3.1.1 Book and Claim**  
0.00 Tonnes

**3.1.2 Mass Balance**  
0.00 Tonnes

**3.1.3 Segregated**  
0.00 Tonnes

**3.1.4 Identity Preserved**  
0.00 Tonnes

**3.2 Sold under other schemes for CSPO & CSPK**

0.00 Tonnes

**3.4 Sold as conventional for CSPO & CSPK**

0.00 Tonnes

**3.4 Total Volume (Auto sum for 3.1 - 3.3)**

0.00 Tonnes

**Time-Bound Plan****4.1 Year of first RSPO P&C certification (planned or achieved)**

2018

**Comment:**

SKSB is anticipating to get the first certified business unit in 2018 i.e. Balung Complex, Tawau. The stage 2 audit for RSPO certification was carried out in April 2018.

**4.2 Year expected to achieve 100% RSPO certification of estates**

2022

**If target has not been met, please explain why:**

Time Bound Plan for RSPO Certification

1. Balung Complex, Tawau Region (1 mill, 3 estates) in 2018
2. Sandau Complex, Lahad Datu Region (1 mill, 3 estates) in 2019
3. Mawou Complex, Beaufort Region (1 mill, 5 estates) in 2019
4. Kalabakan Complex, Tawau Region (1 mill, 2 estates) in 2020
5. Langkon Complex, Kota Marudu Region (1 mill, 4 estates) in 2020
6. Sepagaya Complex, Sandakan Region (1 mill, 4 estates) in 2021
7. Sebrang Complex, Lahad Datu Region (1 mill, 6 estates) in 2021
8. Kunak Complex, Tawau Region (1 mill, 3 estates) in 2022
9. Other (5) estates in 2022

**4.3 Year expected to achieve 100% RSPO certification of scheme/associated smallholders and outgrowers**

2023

**If target has not been met, please explain why:**

SKSB requires more time to get the smallholders to be participated and certified as there are a lot of small growers with less than 50ha. Moreover, most of the suppliers will only supply part of their FFB to our palm oil mills and the balance elsewhere. Therefore, the progression of RSPO certification for smallholders depend very much on their awareness and commitments. However, we will encourage them progressively to get the certification.

**4.4 Year expected to achieve 100% RSPO certification of independently sourced FFB**

2023

**Concession Map**

**5.1 With regards to RSPO General Assembly resolution 6g that calls for members to submit maps of their concessions by ACOP deadline, please upload your estate location concession map(s) in Shapefile format here:**

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**5.2 Map data declaration****GHG Footprint**

**6.1 Are you currently assessing your operational GHG footprints using other tools/ methodology(s) than RSPO PalmGHG Calculator?**

No

**6.1.2.1 How many management unit is currently reporting its GHG footprint using RSPO PalmGHG Calculator?**

Currently, SKSB is practicing Zero Burning Technique in our replanting program. However, SBSB have engaged a consultant to carry out the GHG assessment for Balung Complex, Tawau.

**6.1.2.2 What is the average GHG footprint by hectare (tCO<sub>2</sub>e/ha) and by tonne of Crude Palm Oil (tCO<sub>2</sub>e/tCPO) of reporting management units?**

GHG footprint by hectare (tCO<sub>2</sub>e/ha)

GHG footprint by tonne of Crude Palm Oil (tCO<sub>2</sub>e/tCPO)

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**6.1.2.3 What would the key emissions sources of reporting management unit?**

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### **Actions for Next Reporting Period**

**7.1 Outline actions that you will take in the coming year to advance your plans for certification**

SKSB will enhance the sustainability awareness among our management units (mills and estates) by providing training , RSPO awareness campaign and conduct meeting & discussion at regularly intervals. We are aware that to raise awareness, commitment and hold the ownership internally and to other stakeholders are crucial to successfully implement the RSPO certification for each business unit within the time frame.

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**7.2 Outline actions that you will take in the coming year to promote CSPO along the supply chain**

We will invite and engage with the interested stakeholders and our FFB Suppliers in our RSPO awareness campaign, meeting and discussion at regularly intervals to raise awareness and get their support for the RSPO certification and it certified products.

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### **Reasons for Non-Disclosure of Information**

**8.1 If you have not disclosed any of the above information, please indicate the reasons why**

Data Not Known

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### **Support Smallholders**

**9.1 Are you currently supporting any independent smallholder groups?**

No

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**9.3 Do you have any future plans to support independent smallholders?**

Yes

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**9.4 When do you plan to start your support for independent smallholders**

2023

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**Palm Oil Processors and Traders****Operational Profile****1.1 Please state your main activity(ies) within the supply chain**

- Refiner of CPO and CPKO
- Post-refinery processor
- Trader with physical possession
- Trader without physical possession
- Kernel Crusher
- Food and non-food ingredients producer
- Power, energy and bio-fuel
- Animal feed producer
- Producer of oleochemicals
- Distributor and wholesaler
- Other

**Palm Oil and Certified Sustainable Palm Oil Use****2.1 Please include details of all operations using palm oil majority owned and/or managed by the member and/or related entities****2.1.1 In which markets do you sell goods containing palm oil and oil palm products?**

- China

**2.2 Volumes of palm oil and oil palm products****2.2.1 Total volume of crude and refined Palm Oil handled/traded/processed in the year**

821,575.00 Tonnes

**2.2.2 Total volume of crude and refined palm kernel oil handled/traded/processed in the year**

41,181.00 Tonnes

**2.2.3 Total volume of Palm Kernel Expeller handled/traded/processed in the year**

14,602.00 Tonnes

**2.2.4 Total volume of other palm-based derivatives and fractions handled/traded/processed in the year**

16,411.00 Tonnes

**2.2.5 Total volume of all palm oil and oil palm products handled/traded/processed in the year**

893,769.00 Tonnes

**2.3 Volumes of palm oil and oil palm products certified****2.3.1 Volume handled/traded/processed in the year that is RSPO-certified (Tonnes):**

Description	Refined/CPO	PKO	PKE	Palm-based derivatives and fractions
2.3.1.1 Book and Claim from Mill / Crusher				
2.3.1.2 Book and Claim from Independent Smallholder				
2.3.1.3 Mass Balance				
2.3.1.4 Segregated				
2.3.1.5 Identity Preserved				
2.3.1.6 Total volume	-	-	-	-

**2.3.2 How much RSPO certified products have you sold as certified (tonnes)**

Description	Refined/CPO	PKO	PKE	All other palm-based derivatives and fractions
2.3.2.1 Book and Claim	-	-	-	-
2.3.2.2 Mass Balance	-	-	-	-
2.3.2.3 Segregated	-	-	-	-
2.3.2.4 Identity Preserved	-	-	-	-
2.3.2.5 Total volume	-	-	-	-

**2.3.3 How much RSPO certified products have you sold under other schemes (tonnes)**

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**2.3.4 How much RSPO certified products have you sold as conventional (tonnes)**

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**2.4 Total annual crude, refined palm kernel oil and derivatives production (only if applicable)**

0 Tonnes

**2.5 What is the percentage of Certified Sustainable Palm Oil in the total palm oil sold by your company in the following regions:****2.5.1 Africa**

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**2.5.2 Australasia**

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**2.5.3 Europe (incl.Russia)**

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**2.5.4 North America**

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**2.5.5 South America**

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**2.5.6 Middle East**

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**2.5.7 China**

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**2.5.8 India**

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**2.5.9 Indonesia**

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**2.5.10 Malaysia**

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**2.5.11 Asia**

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**Time-Bound Plan****3.1 Year of first supply chain certification (planned or achieved)**

2018

**Comment:**

SKSB is anticipating getting the RSPO Supply Chain certification in 2018. Our Refinery and Kernel Crusher Plant (Kunak Refinery Sdn. Bhd.) will be audited by CB for the Stage 2 audit in May 2018.

**3.2 Year expected to/or started to handle/trade/process any RSPO-certified palm oil and oil palm products**

2019

**3.3 Year expected to achieve 100% RSPO certification of all palm product processing facilities\***

2022

**3.4 Year expected to only handle/trade/process 100% RSPO-certified palm oil and oil palm products**

2022

**3.5 Which countries that your organization operates in do the above own-brand commitments cover?**

Malaysia

**3.6 How do you proactively promote RSPO and RSPO certified sustainable palm oil and oil palm products to your customers?**

SKSB will notify our customers that we are a member of RSPO and will invite them to attend our RSPO Awareness Campaign and Stakeholder Engagement. We will also share with them the benefit of RSPO certified sustainable palm oil and oil palm products.

**Trademark Use**



**4.1 Do you use or plan to use the RSPO trademark on your own brand products?**

Yes

**Please state the markets where you use or intend to apply the Trademark and when you plan to start**

SKSB intends to go for open market where markets are available for RSPO certified oil.

2019

**Actions for Next Reporting Period****5.1 Outline actions that you will take in the coming year to promote the use of RSPO certified sustainable palm oil and oil palm products along the supply chain**

SKSB will invite and engage with our stakeholders and Suppliers in our RSPO Awareness Campaign, meeting and discussion on the progress of implementation of RSPO. We will also share with them the benefit of RSPO certified sustainable palm oil and oil palm products.

**Reasons for Non-Disclosure of Information****6.1 If you have not disclosed any of the above information please indicate the reasons why**

unknown

**Application of Principles & Criteria for all members sectors****7.1 Do you have organizational policies that are in line with the RSPO P&C, such as:**

- Water, land, energy and carbon footprints
- Land Use Rights
- Ethical conduct and human rights  
Uploaded file: [P-Policies-to-PNC-ethicalconducthr.pdf](#)
- Labour rights  
Uploaded file: [P-Policies-to-PNC-laborrights.pdf](#)
- Stakeholder engagement
- None of the above

**7.2 What best practice guidelines or information has your organization provided in the past year to facilitate the uptake of RSPO certified sustainable palm oil and oil palm products? What languages are these guidelines available in?****Comment:**

1. BSSB Mill & Estate Safe Operating Procedure Guideline, 2007 (In Bahasa Malaysia)
2. Agricultural Technical Policy (ATP)
3. Mills- Quality Management System (MS ISO 9001)
4. Recruitment & Selection Policy (In Bahasa Malaysia & English)
5. Prevention & eradication of sexual harassment in the workplace policy (In Bahasa Malaysia & English)
6. Human Rights Policy (In Bahasa Malaysia & English)
7. Business Ethics Policy (In Bahasa Malaysia & English)
8. Occupational Safety & Health Policy (In Bahasa Malaysia & English)
9. Environmental Quality Policy
10. Whistleblower Policy (In Bahasa Malaysia & English)

**7.3. Your answers above indicate that you are not yet using 100% RSPO certified palm oil and oil palm products. Do you have plans to immediately cover the gap using Book & Claim?**

Yes

**When do you plan to cover the gap using Book and Claim?**

2019

**GHG Footprint**

**8.1 Are you currently reporting any GHG footprint?**

No

**Please state if you have any future plans to do so?**

We will conduct the GHG assessment in 2018 for Kunak Refinery Sdn. Bhd.

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**Support for Smallholders**

**9.1 Are you currently supporting any independent smallholder groups?**

No

**Do you have any future plans to support independent smallholders?**

Yes

**When do you plan to start your support for independent smallholders?**

2023

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## Challenges

**1 What significant economic, social or environmental obstacles have you encountered in the production, procurement, use and/or promotion of CSPO and what efforts did you make to mitigate or resolve them?**

The requirements for compliance to RSPO which involve experts and stakeholders is really time consuming and costly i.e. SIA, EIA & HCV assessment; Land declaration; Certification and maintenance Audit.

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**2 In addition to the actions already reported in this ACOP how has your organization supported the vision of RSPO to transform markets in other ways? (e.g. Funding; Engagement with key stakeholders; Business to business education/outreach)**

Engagement with stakeholders.

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**3 File -Please attach or add links to any other information from your organisation on your policies and actions on palm oil (EG: sustainability reports, policies, other public information)**

- No files were uploaded

**Link:** [www.sawitkinabalu.com.my](http://www.sawitkinabalu.com.my)

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